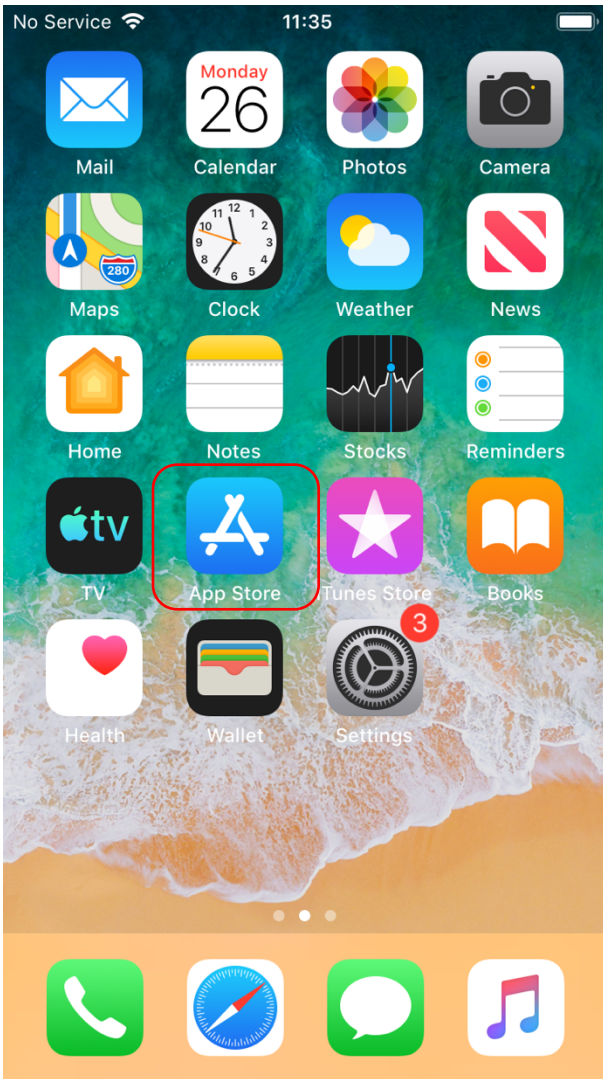
Sign into Office 365 Online and setup Multifactor Authentication - iPhone

This guide will show you how to install the Microsoft Authenticator app on your mobile phone and add your Office 365 account for Multifactor Authentication (MFA).

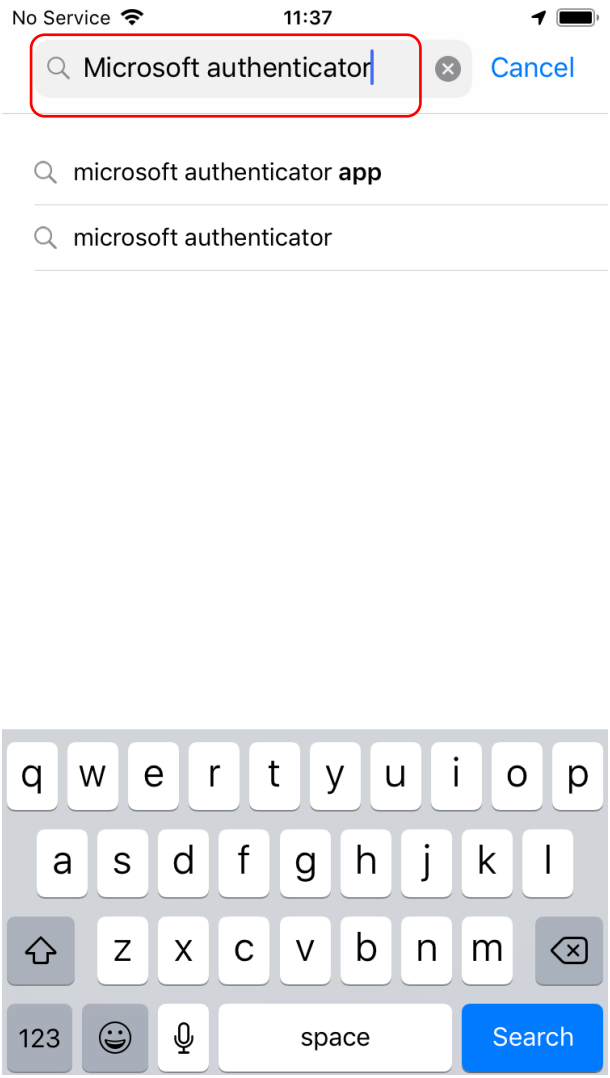
After installing the Microsoft Authenticator App on your mobile, you'll need to sign into Office 365 online https://portal.office.com to complete the MFA setup for your account.

Install the Microsoft Authenticator App

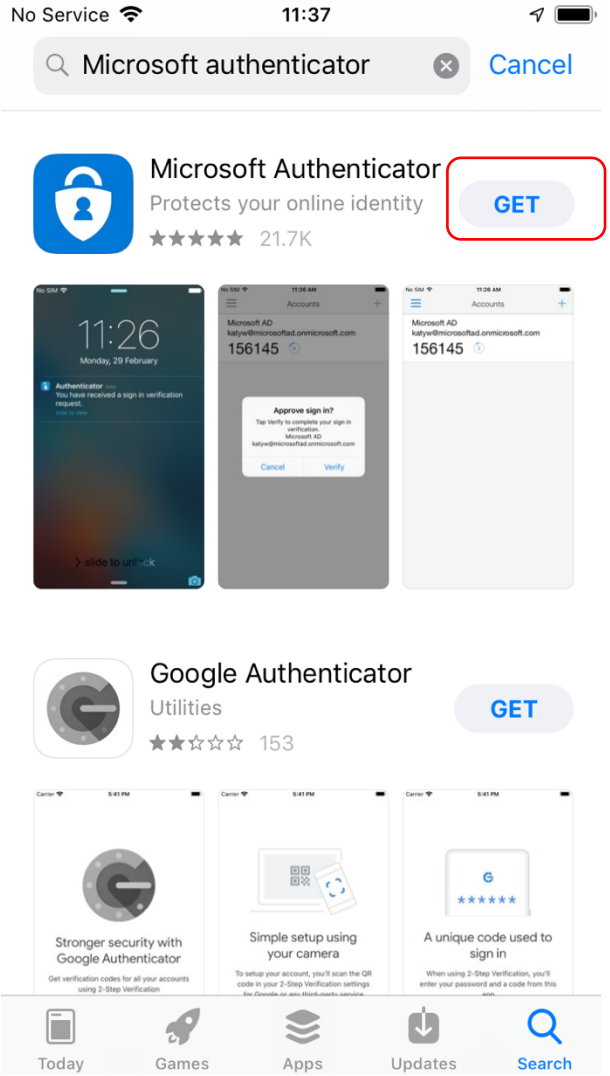
Open the App Store



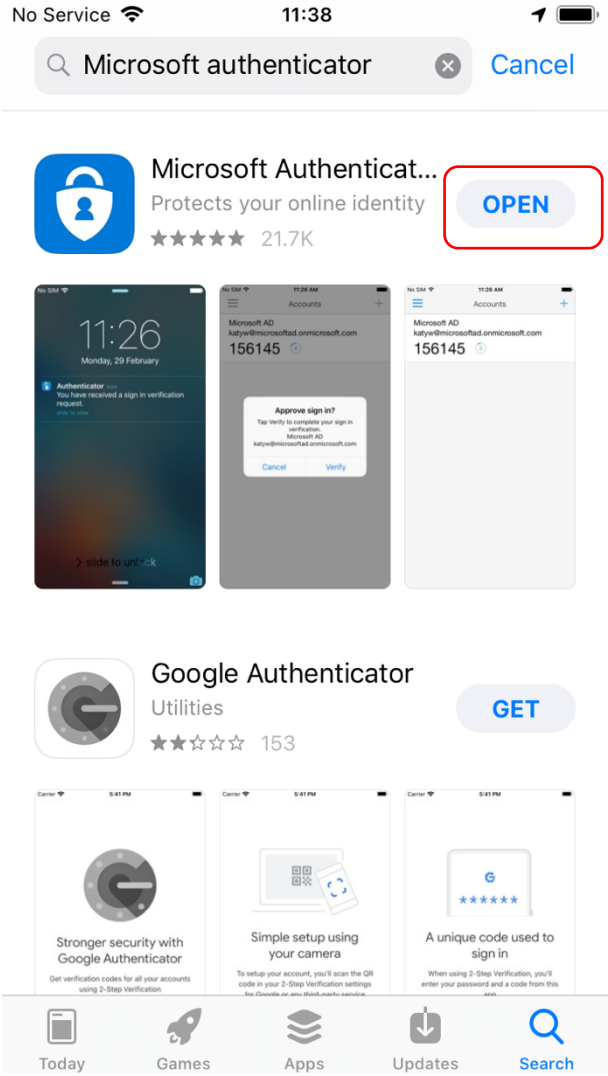
Search for Microsoft Authenticator



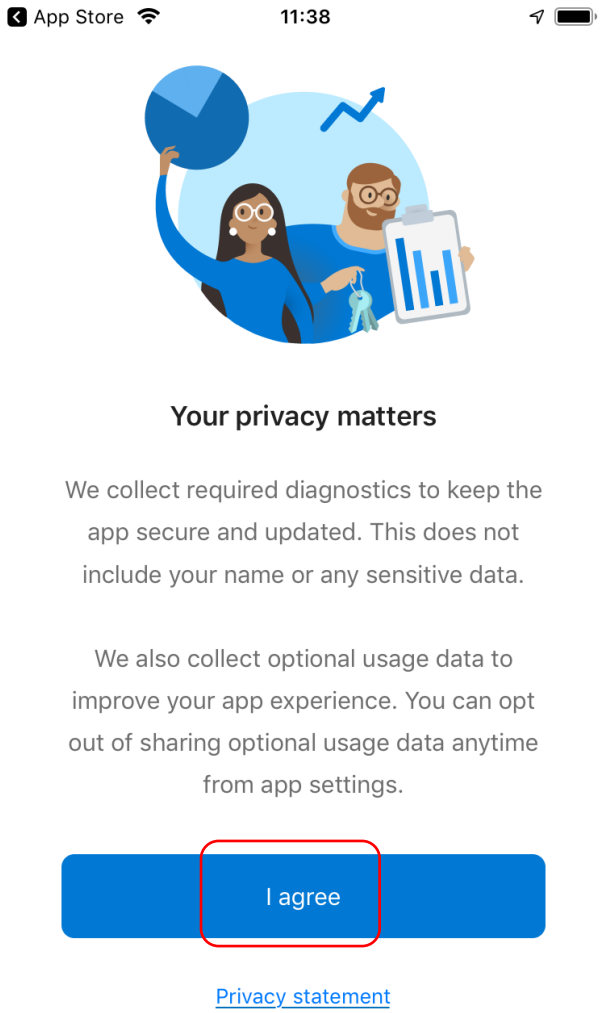
Click Get



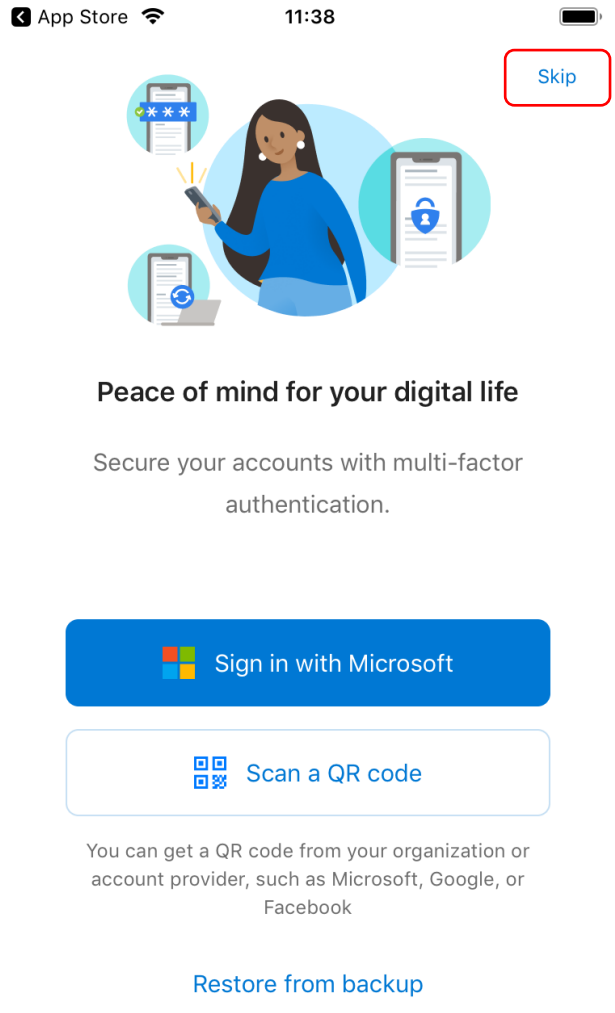
Open



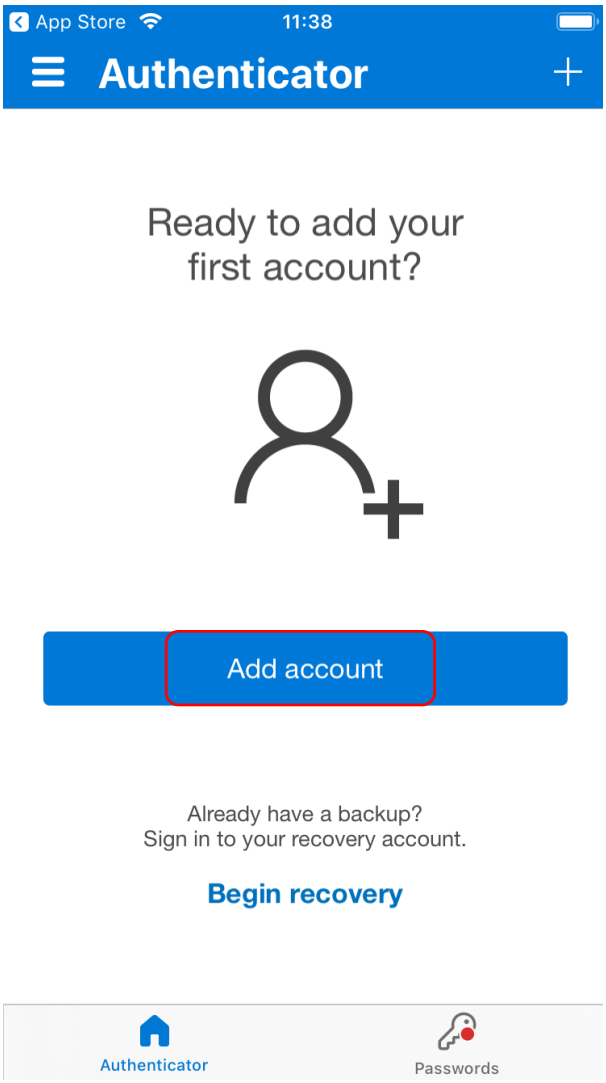
I agree


App Store
11:38
Your privacy matters
We collect required diagnostics to keep the app secure and updated. This does not include your name or any sensitive data.
We also collect optional usage data to improve your app experience. You can opt out of sharing optional usage data anytime from app settings.
I agree
Privacy statement

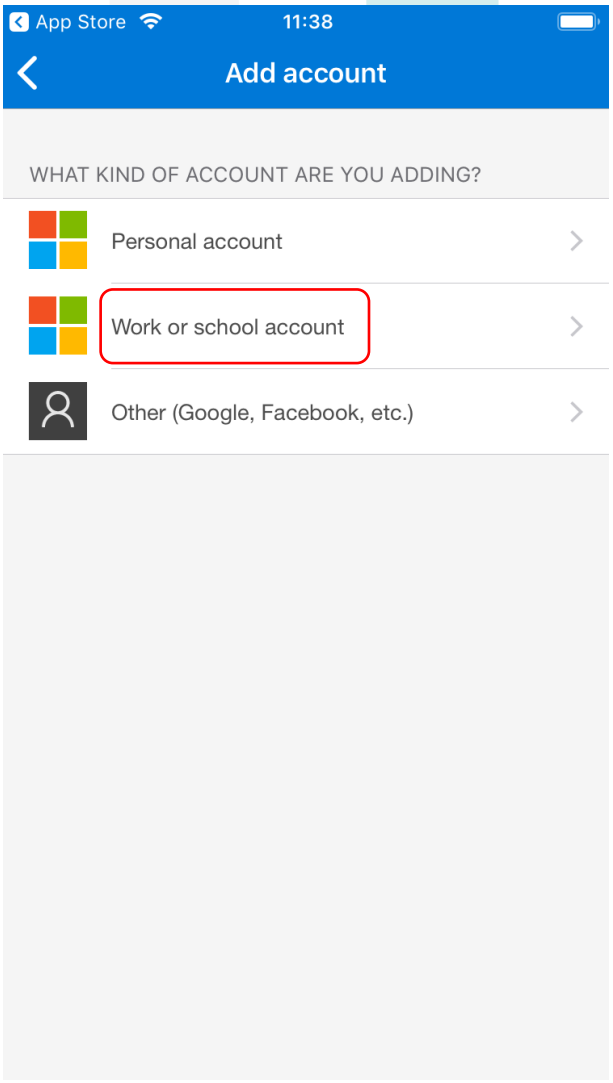
Skip


App Store
11:38
Skip
Peace of mind for your digital life
Secure your accounts with multi-factor authentication.
Sign in with Microsoft
Scan a QR code
You can get a QR code from your organization or account provider, such as Microsoft, Google, or Facebook
Restore from backup

Add account

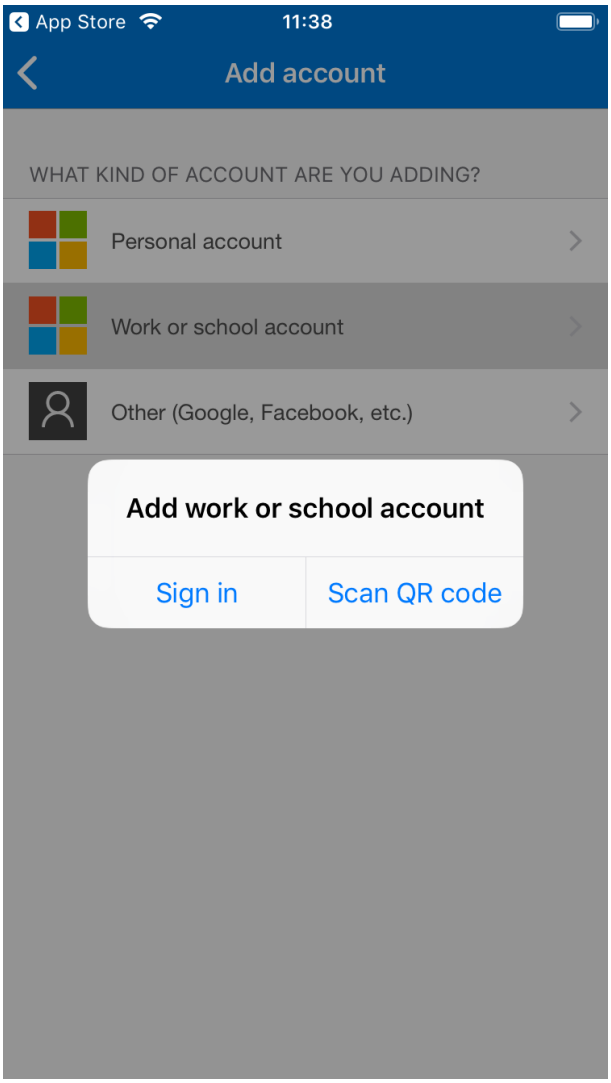


Work or school account



Scan a QR code

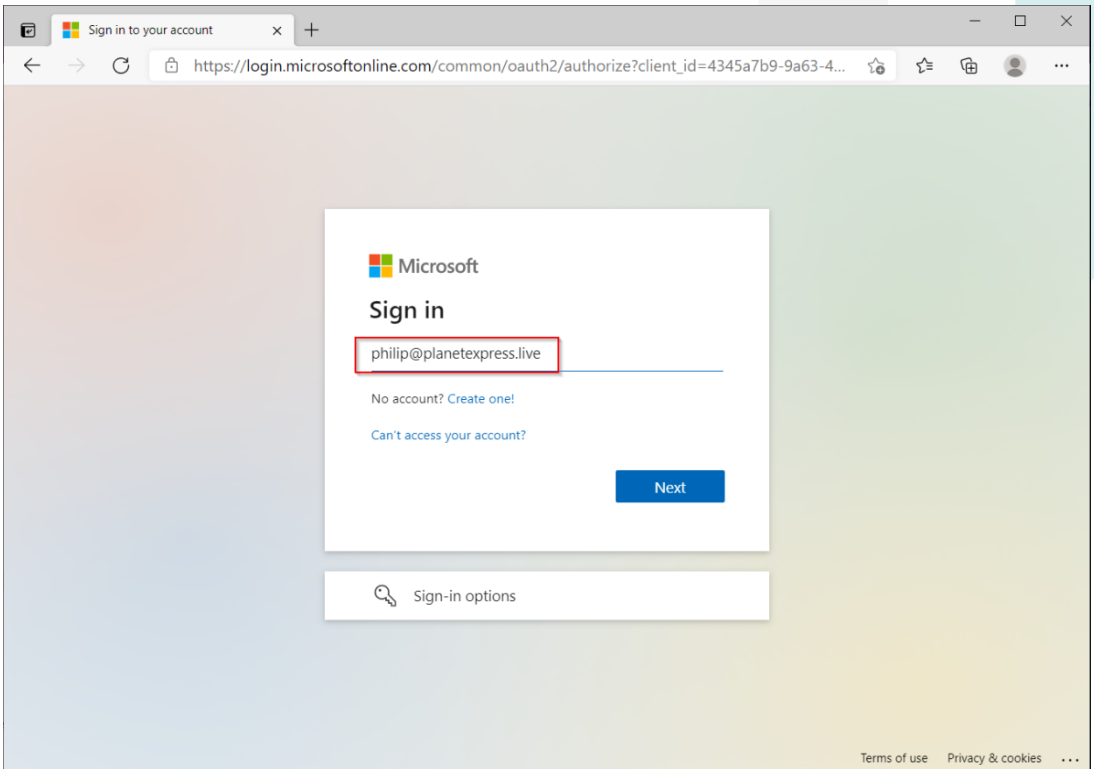
To get the QR code you'll need to sign into Office 365 online

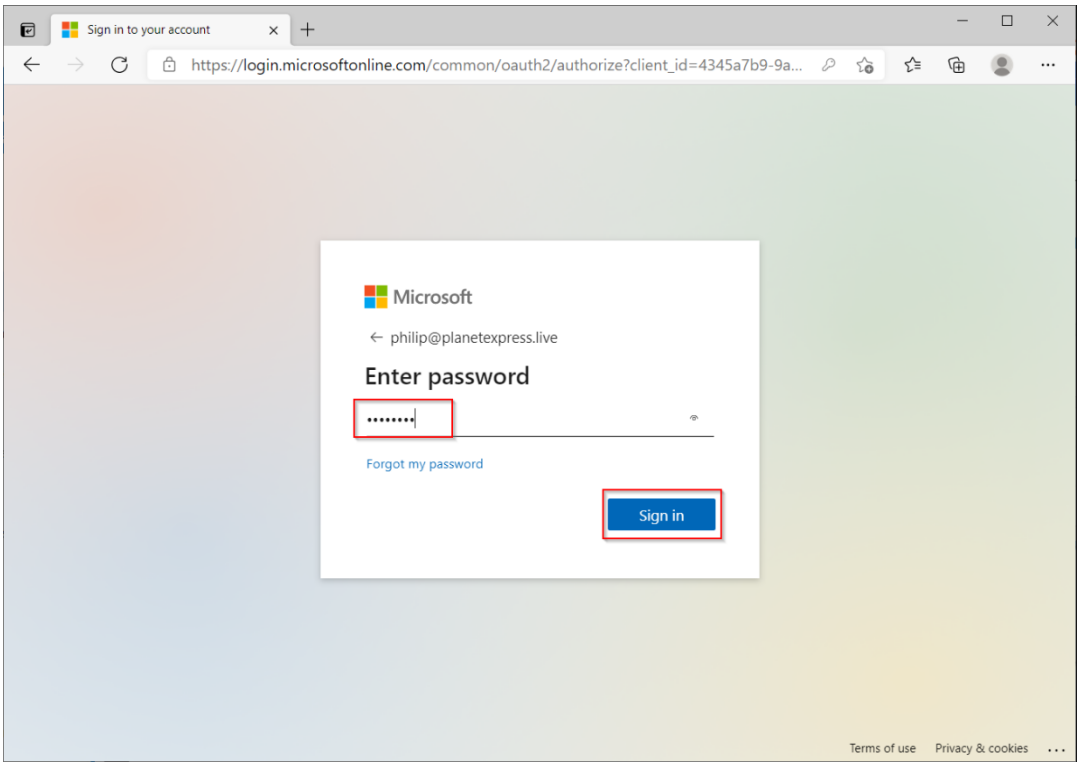


Sign into Office 365 online

https://portal.office.com

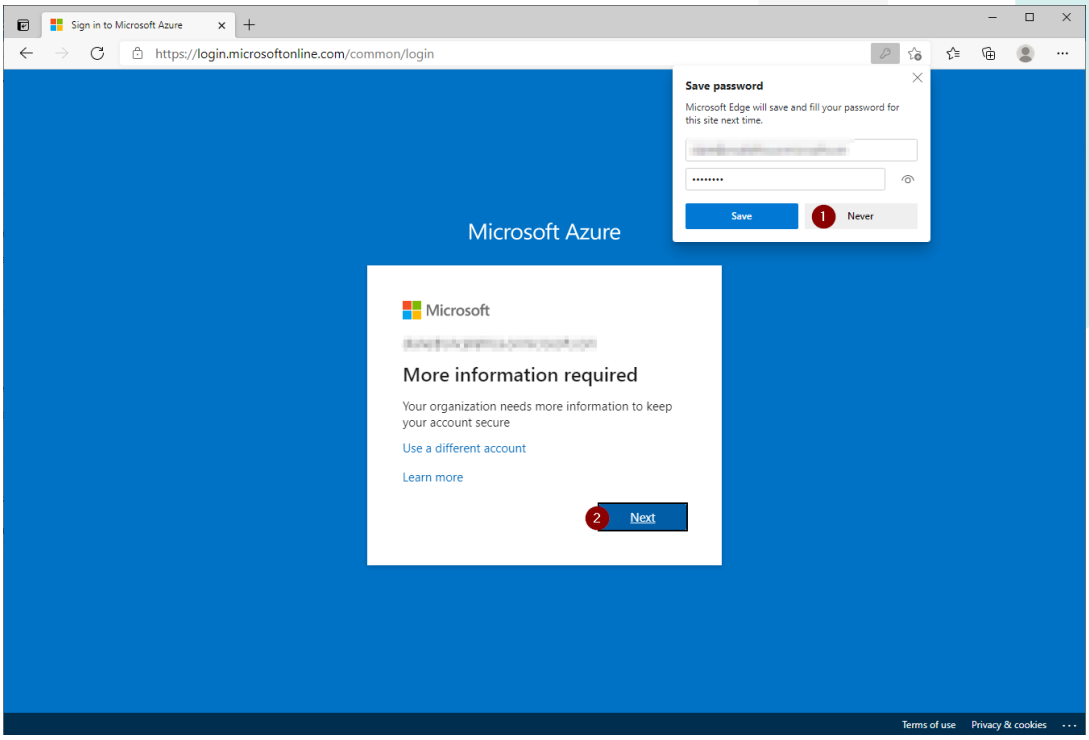
Enter your email address and password, then click Sign in



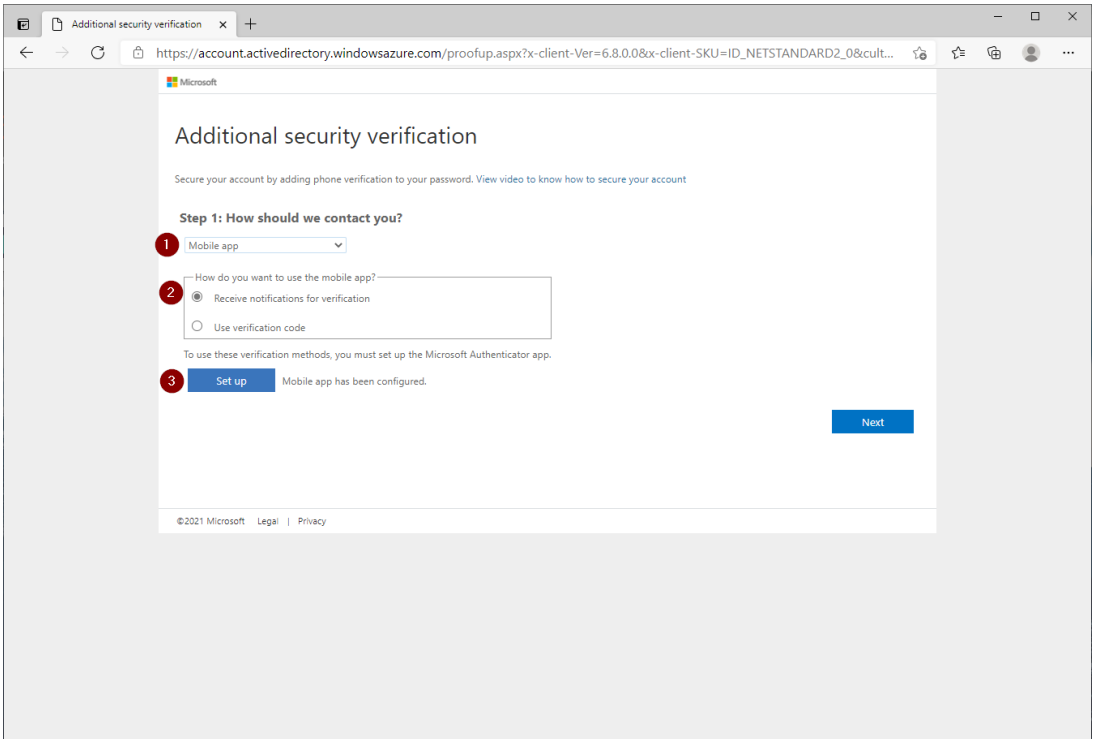


Save password - click Never, then click Next
Note: you should only save your password if this is a private computer

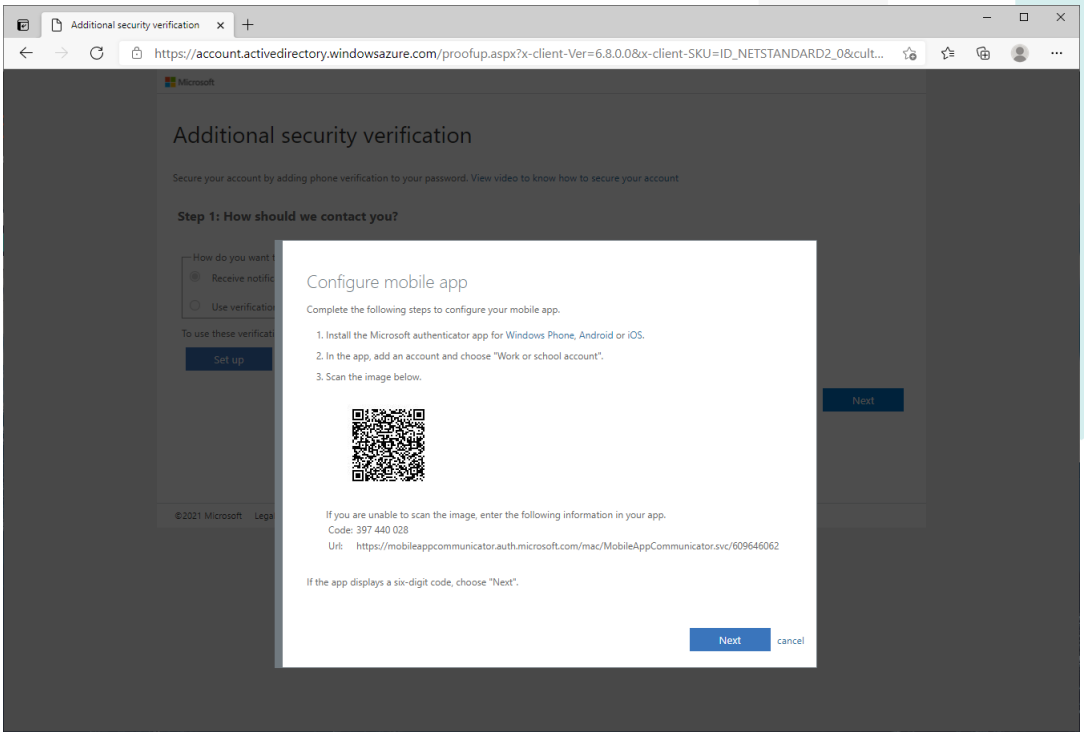
More information required - Click Next



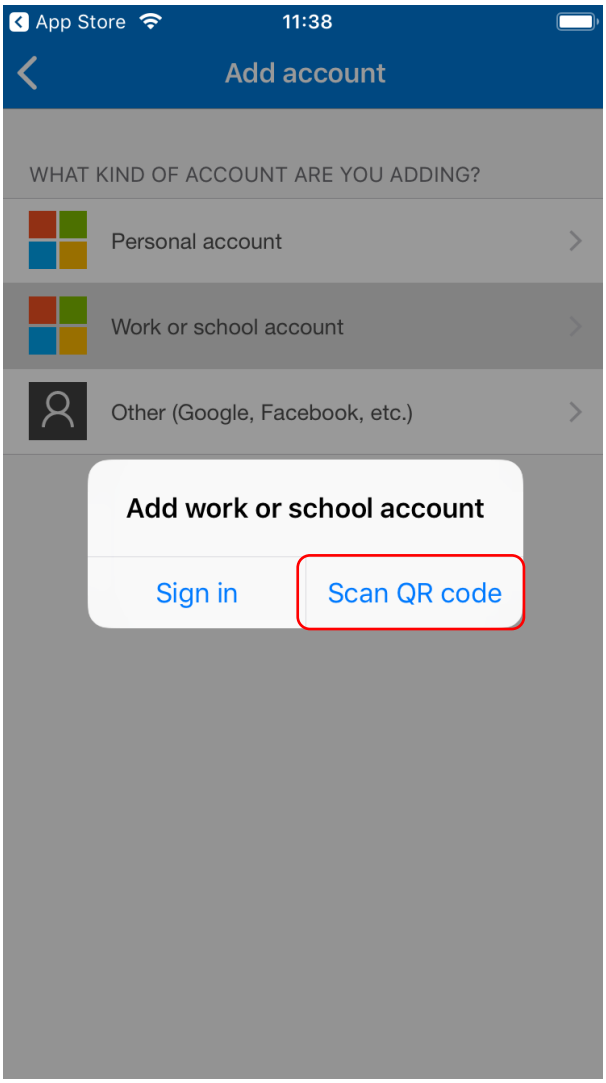
How should we contact you?
Select - Mobile app and receive notifications for verification, then click set up



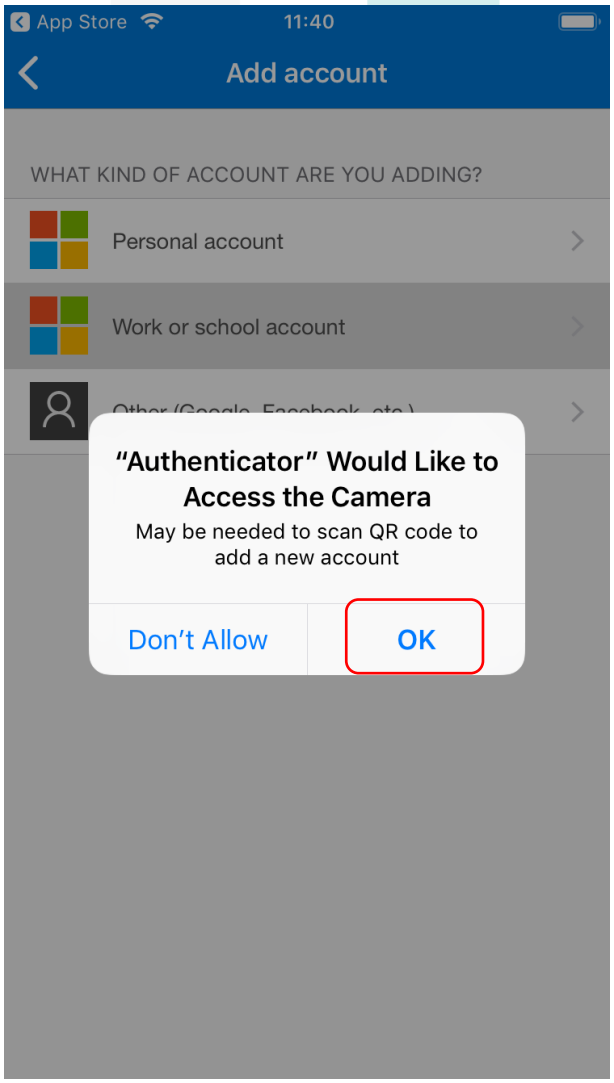
Scan the QR code using the Microsoft Authenticator app on your phone



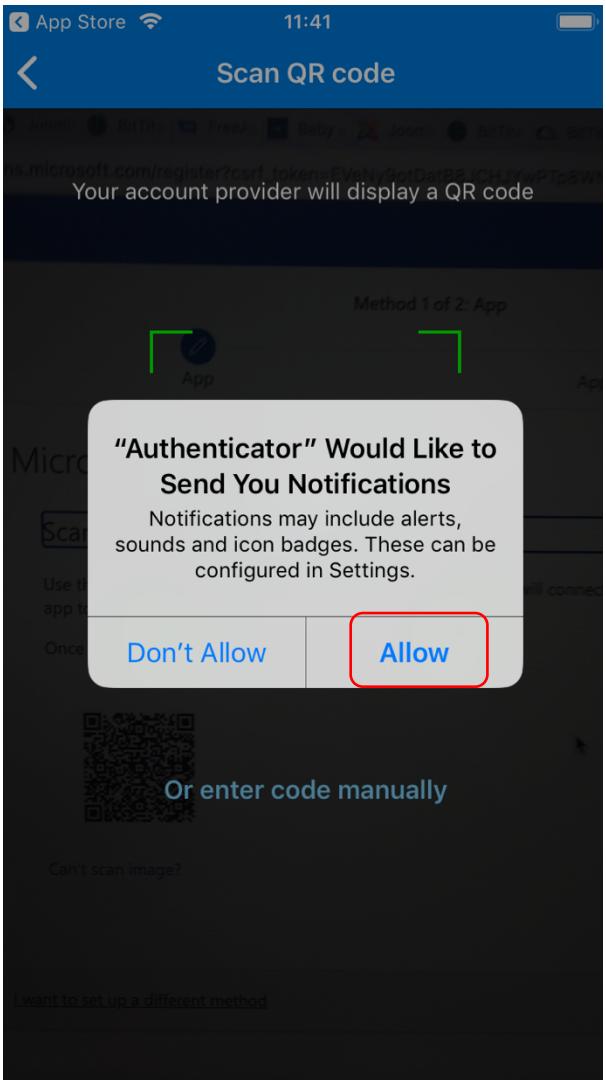
On your phone, open the Microsoft authenticator app and tap Scan a QR code



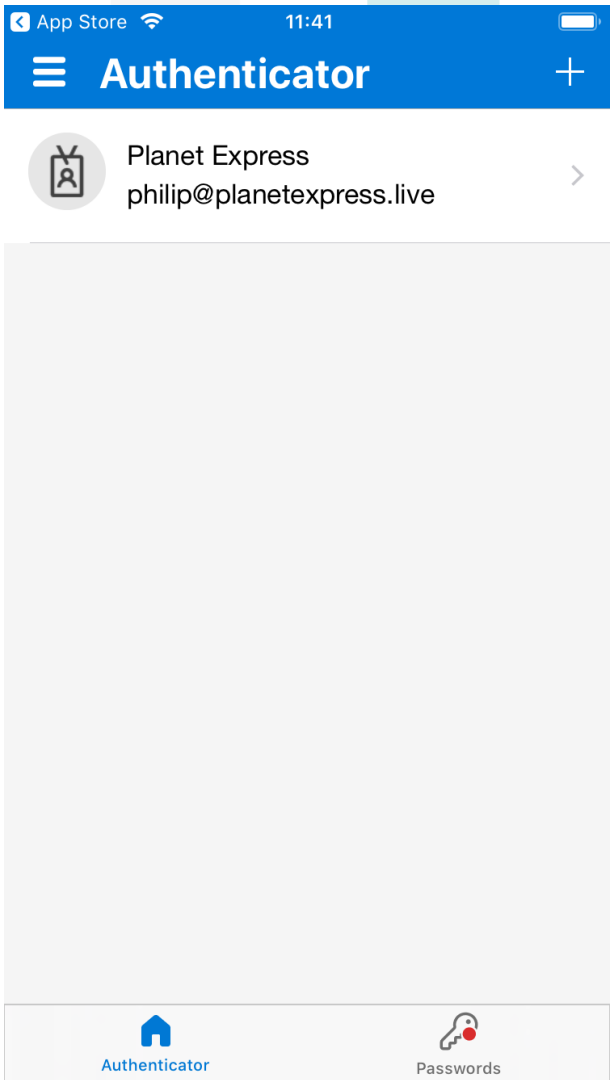
OK



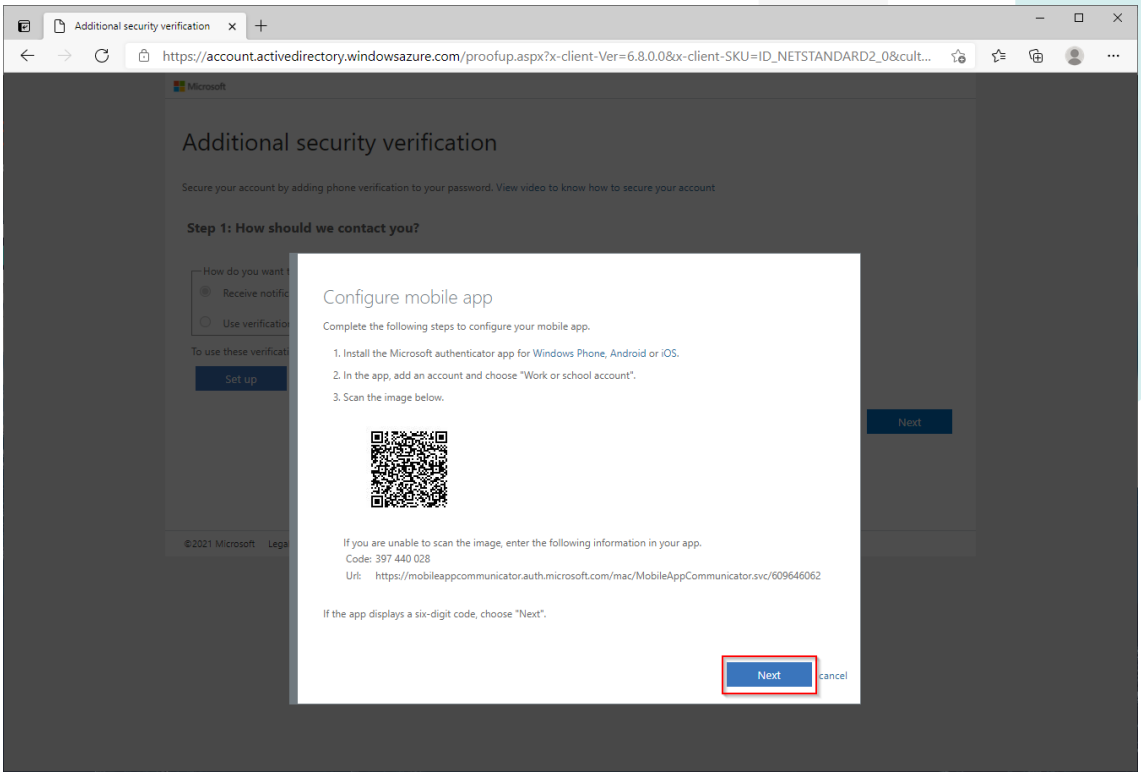
Allow



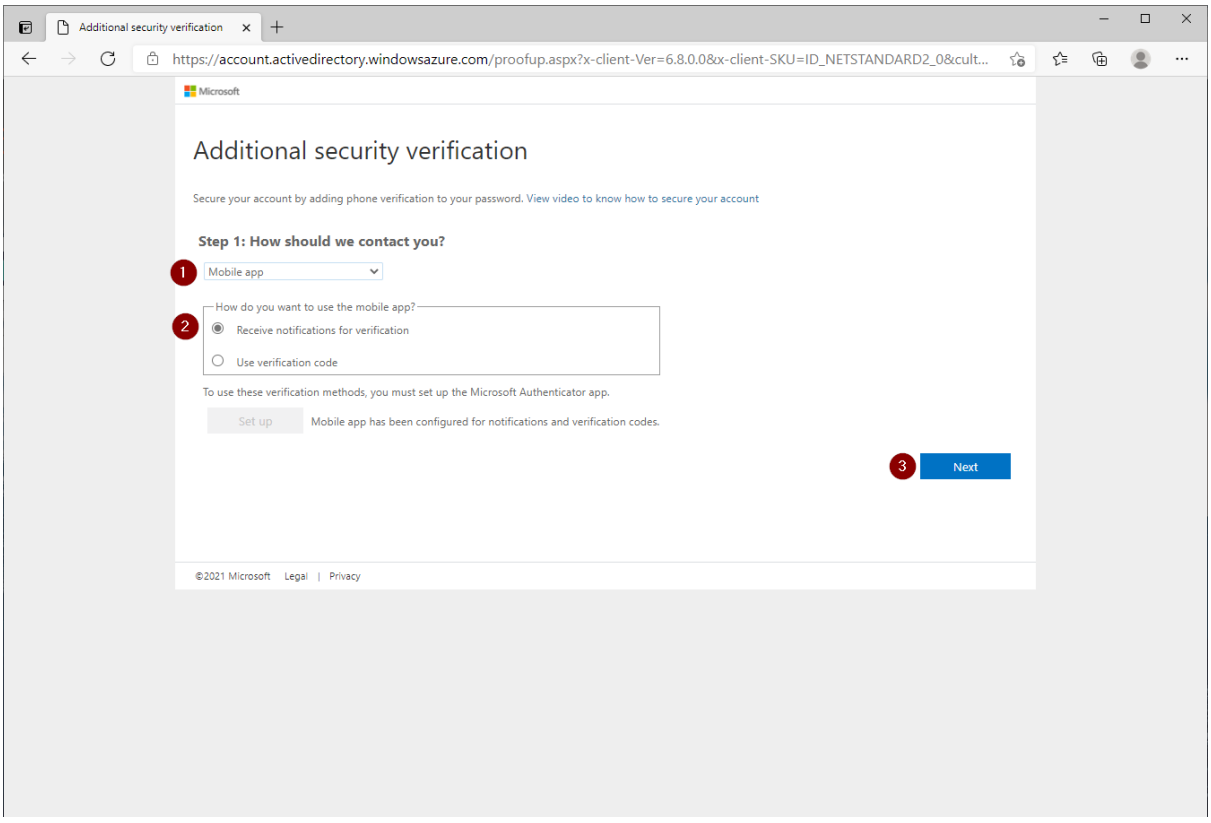
Account added successfully

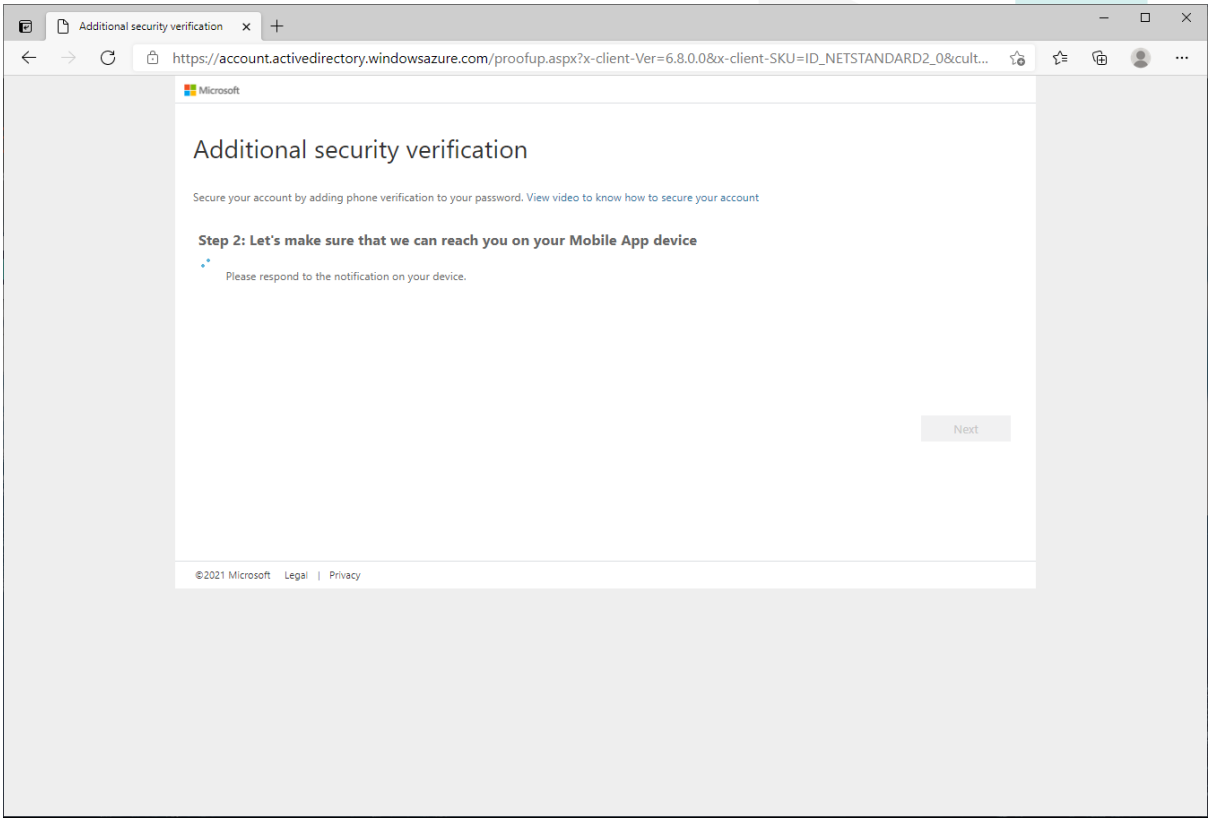


After you scan the QR code in the authenticator app, click Next

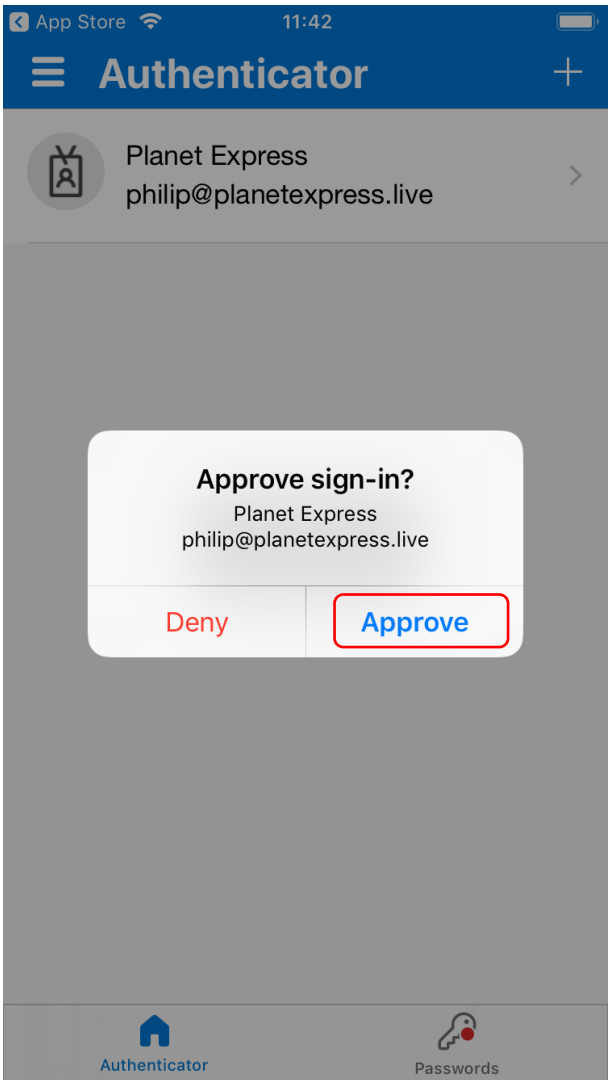


How should we contact you?
Select Mobile app and receive notifications for verification, then click Next

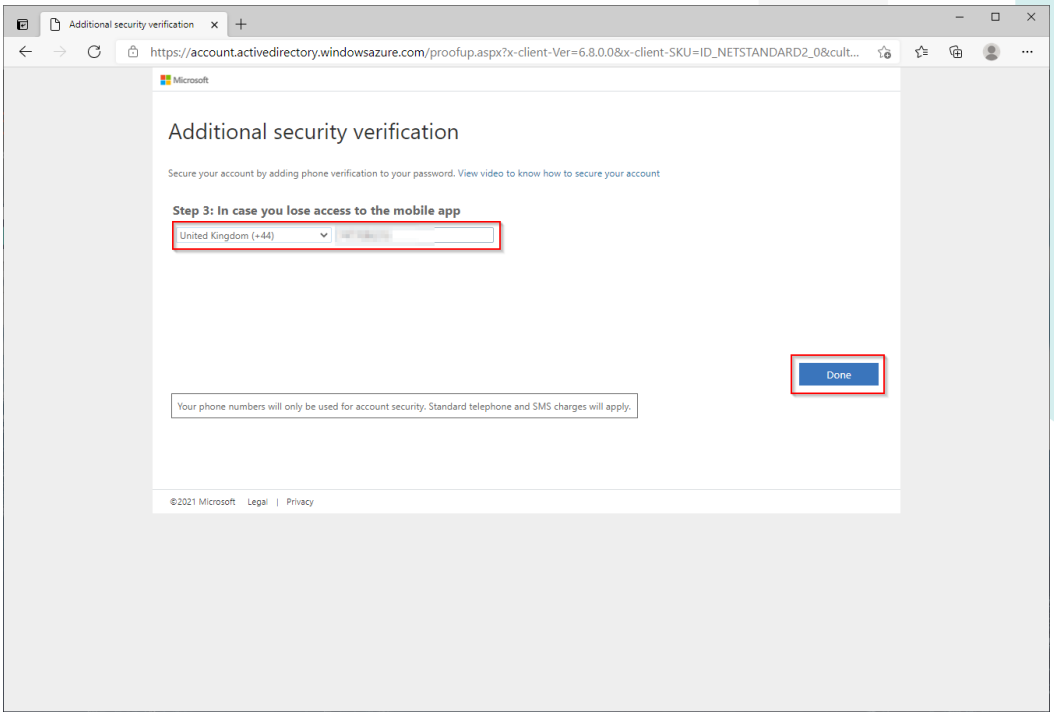



Additional security verification
https://account.activedirectory.windowsazure.com/proofup.aspx?x-client-Ver=6.8.0.0&x-client-SKU=ID_NETSTANDARD2_0&cult...
Microsoft
Additional security verification
Secure your account by adding phone verification to your password. View video to know how to secure your account
Step 2: Let's make sure that we can reach you on your Mobile App device
Please respond to the notification on your device.
Next
©2021 Microsoft Legal | Privacy

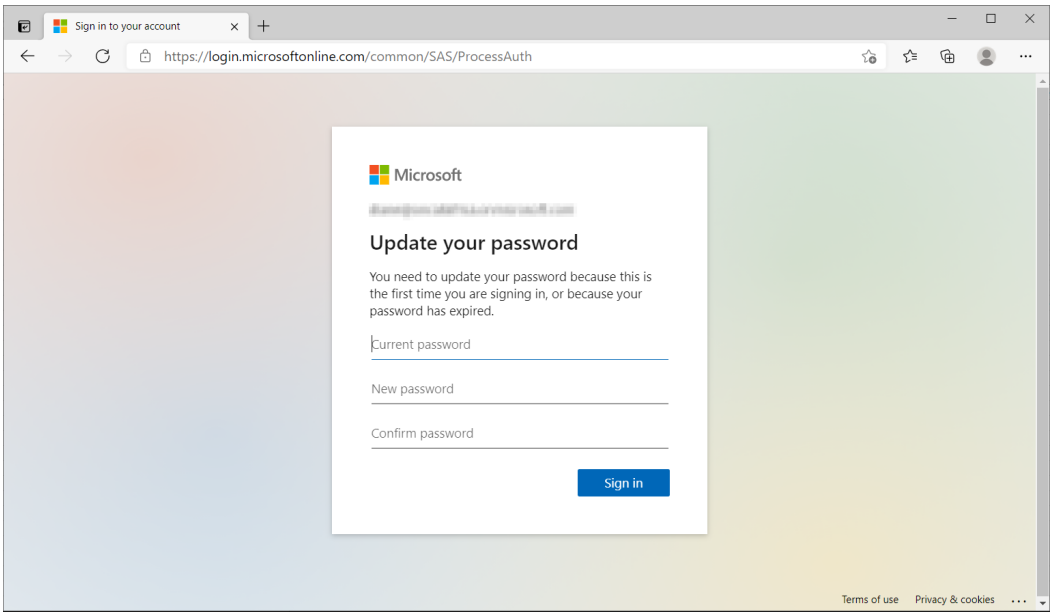
Approve the notification that pops-up in the app on your phone



Enter your mobile number then click Next

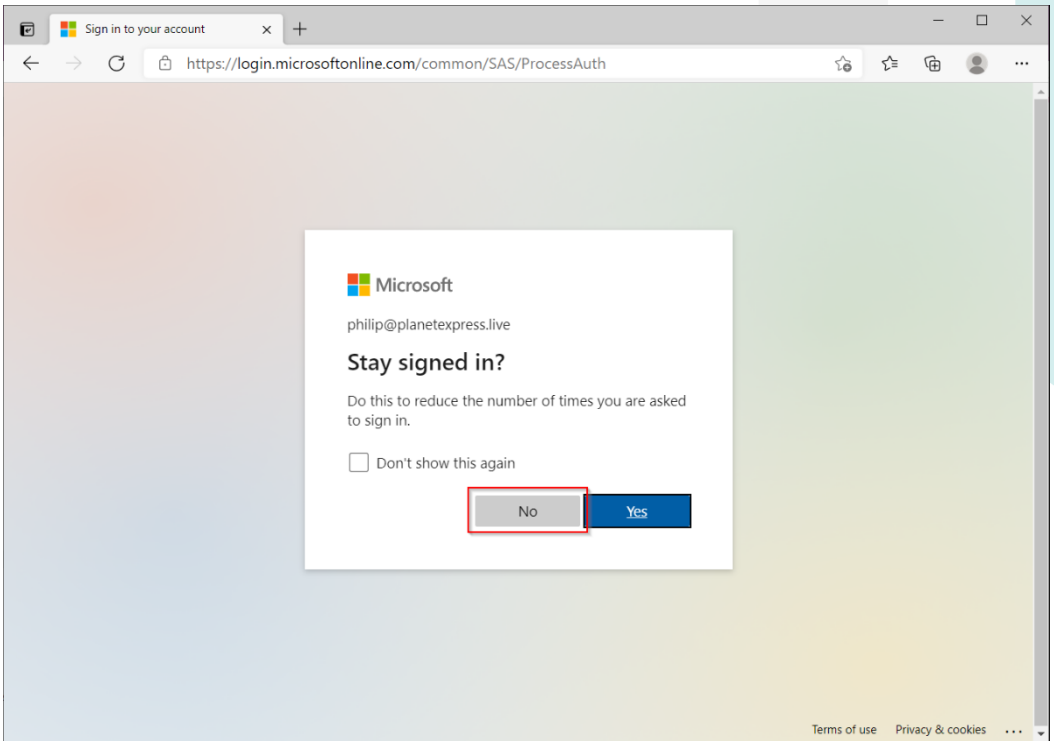


Update your password

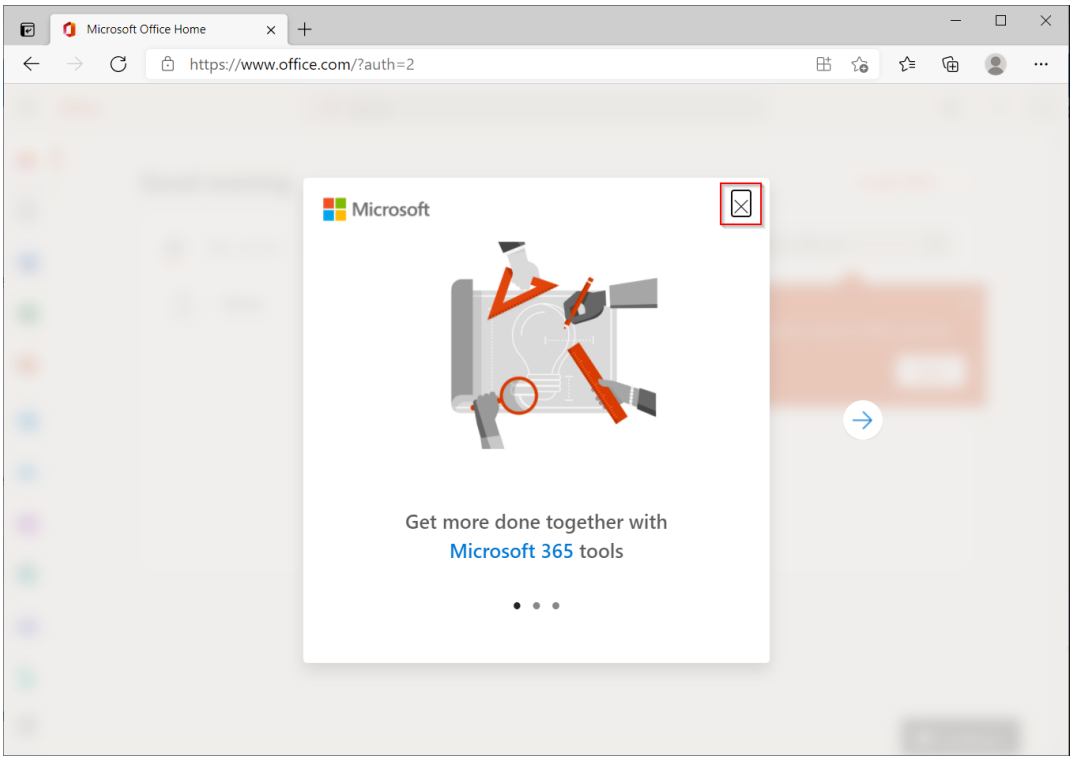
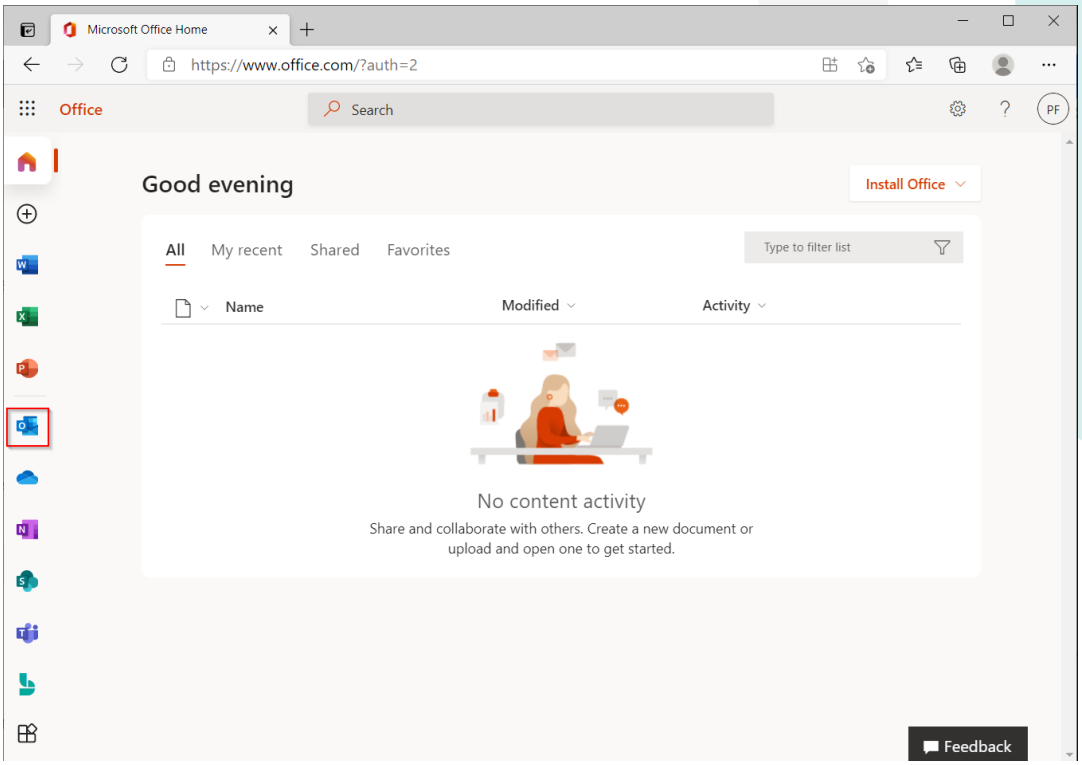


You might get a screen that asks you to setup an app password. If that's the case, just close the window. Then log in to portal.office.com.

Stay signed in - No
Note: you should only click stay signed in if this is a private computer



Close the welcome to Office 365 wizard



Open Outlook on the web to access your emails